



GEREMY C. KAMENS
Federal Public Defender

OFFICE OF THE
FEDERAL PUBLIC DEFENDER
EASTERN DISTRICT OF VIRGINIA
ALEXANDRIA, VIRGINIA 22314

September 8, 2020

**Request for Quotes
Open Market
Best Price**

RFQ Number: 2020_02 Computer Replacement

This is a request for Open Market Pricing, for Best Price

Quote should be emailed to the following address by Thursday, September 22, 2020, at 5:00pm local time:

toni_warner@fd.org

Submission of quotations by email is strongly encouraged, however quotes can be submitted by fax or traditional mail. However conveyed, all quotations must be submitted by the time and date listed above. Submit a proposal with your price, including shipping costs.

A fixed price award based on this RFQ will be made based on the Office's evaluation of best price and value.

Quotes and questions concerning this RFQ should be addressed to:

Toni Warner
1650 King St., STE 500
Alexandria, VA 22314

Please see following page for item information and quote sheet.

Respectfully,

Toni Warner
Financial Administrator

Item No.	Unit	Description	Quantity
1	1	Latitude 7410 2-in-1, or something similar with the minimum following specs: 10th Generation Intel Core I7-10610U, 16G Memory, 256GB SSD, Touch screen, backlit keyboard	49
2	1	Base software licenses, or hardware necessary for the item in No. 1 above. Vendor shall identify initial cost and any renewing or repeating annual cost.	49

Vendor Name

Vendor Phone & Email

Vendor Street

Vendor City, State, Zip

Vendor Signature

Date

Printed Name

Discount Terms