



GEREMY C. KAMENS
Federal Public Defender

OFFICE OF THE
FEDERAL PUBLIC DEFENDER
EASTERN DISTRICT OF VIRGINIA
ALEXANDRIA, VIRGINIA 22314

September 1, 2016

**Request for Quotes
Open Market
Best Price**

RFQ Number: 2016_09_01 Tablet

This is a request for Open Market Pricing, for Best Price

Quote should be emailed to the following address by Monday September 12th 2016, at 5:00pm local time.

jeremy_leinen@fd.org and michael_carrasco@fd.org

Submission of quotations by email is strongly encouraged, however quotes can be submitted by fax, traditional mail, or hand delivery. However conveyed, all quotations must be submitted by the time and date listed above. Submit a proposal with your price, shipping costs, and three year warranty information.

A fixed price award based on this RFQ will be made based on the Office's evaluation of best price and value.

Quotes and questions concerning this RFQ should be addressed to:

Jeremy W Leinen
1650 King St., STE 500
Alexandria, VA 22314

Please see following page for item information and quote sheet.

Respectfully,

A handwritten signature in black ink that reads "Jeremy W. Leinen". The signature is written in a cursive style with a large initial "J".

Jeremy W Leinen
Financial Administrator

Item No.	Unit	Description	Quantity
1	1	Microsoft Surface Pro 4, or something similar with the minimum following specs: Intel Core i7 processors, 8 GB of RAM with a 256 GB SSD drive.	50
2	1	Base software licenses, or hardware necessary for the item in No. 1 above. Vendor shall identify initial cost and any renewing or repeating annual cost.	50

Vendor Name

Vendor Phone & Email

Vendor Street

Vendor City, State, Zip

Vendor Signature

Date

Printed Name

Discount Terms