

POSITION ANNOUNCEMENT 21-02

Assistant Federal Public Defender (AFPD) – Richmond

Term AFPD – Richmond (From Hiring Date until 09/30/2022)

Office of the Federal Public Defender

Eastern District of Virginia



The Office of the Federal Public Defender for the Eastern District of Virginia is accepting applications for two Assistant Federal Public Defender (AFPD) positions in our Richmond location. **One AFPD position is for a fixed term that will begin on the date of hiring and will end on September 30, 2022 and is not permanent.** Pursuant to the Criminal Justice Act, 18 U.S.C. § 3006A, the office provides legal representation to indigent defendants in federal criminal cases and related matters.

Due to the COVID19 pandemic, the office is currently authorizing employees to telework as consistent with responsibilities to our clients and the Court, although this policy is subject to change. Regular visits to the Richmond office and courthouse remain necessary while in telework status; PPE is provided to all employees.

AFPDs represent clients in federal court at every stage of the federal criminal process, prepare written submissions, work collaboratively with other attorneys and staff, conduct client interviews and direct the defense investigation in the representation of indigent federal criminal defendants in the Richmond division of the Eastern District of Virginia.

Requirements: A successful applicant must be a licensed attorney who demonstrates strong research and writing abilities and has experience in criminal law, including familiarity with federal sentencing guidelines. Applicants must have a reputation for personal and professional integrity, as well as a demonstrated commitment to indigent criminal defense and possess the ability to communicate effectively with clients, colleagues, and court personnel. Applicants should be admitted and have good standing before a state bar, and would have to be admitted to the Eastern District of Virginia within an appropriate period after employment.

The physical demands of these positions are those required to successfully perform the duties described above. Reasonable accommodations will be made to enable individuals with disabilities to perform these essential functions. Travel within the state may be necessary to fulfill duties.

Starting Salary and Benefits: Starting salary will be commensurate with the experience and qualifications of the applicant, within a range from \$66,879 to \$172,500 per annum. The positions offer federal employment benefits including health insurance, life insurance, retirement plan and participation in the Thrift Savings Plan (401k). Salary is payable only by Electronic Funds Transfer (direct deposit).

How to Apply: To be considered for a position, email a completed AO78 Judicial Branch Application, cover letter, resume, and a writing sample that is approximately 10 pages or less and contains legal analysis to FPDedva_hiring@fd.org by May 20, 2021. You must include the job announcement number in the subject line and indicate which position you are applying for. Candidates who do not give an indication of position will be considered for both term and permanent. For required documents or additional information, please visit the Employment section of <https://vae.fd.org>. Only those selected for an interview will be contacted, please do not contact the office.

These positions are for “at-will” employment in the excepted service and do not carry the tenure rights of the competitive civil service positions. The final candidate for each position will undergo a FBI background check and employment is conditional upon its completion. Further background investigation may be required. These positions are subject to the availability of funds and are open until filled. All responses will remain confidential. More than two positions may be filled from this announcement.

The Federal Public Defender is an equal-opportunity employer.